



VOLLEYBALLBC

## SAFE SPORT SERIES

# SCREENING AND EDUCATION

Volleyball BC is committed to a sport environment that is safe for all participants. An important part of delivering safe volleyball is ensuring that the people who deliver the programs and events are properly recruited, screened, and trained in safe sport practices. This document outlines the requirements that Volleyball BC has for all Persons In Authority involved in delivering our sport.

### Who is a Person In Authority?

A Person In Authority is anyone who holds a position of trust or authority because of the role that they have. Persons in Authority (PIA) may include coaches, managers, trainers, referee allocators or mentors, staff, and administrators. Because of their position, Persons In Authority have inherent power over participants and so must be careful not to abuse this, consciously or unconsciously. Examples of Persons In Authority and their inherent power over participants include:

- Coach-Athlete relationship where coaches are in a powerful position to influence and direct athletes.
- Mentor- Referee relationship where a senior referee is advising, supporting, and overseeing more junior referees.
- Board members or administrators who have authority to allocate resources, hire staff, and influence programs.

It is important that all PIA are properly selected, screened, and trained so that we ensure that the right people are in place and that they have the right support to deliver volleyball safely.

### What is the Person In Authority Check?

#### 1. CRIMINAL RECORD CHECK

Volleyball BC requires all PIA to provide a Criminal Record Check every 3 years. This is typically in the form of an Enhanced Police Information Check (E-PIC) which involves a criminal record check plus a search of local police information.

For some lower risk roles, this requirement may be waived or for some higher risk roles, we may require a more detailed Vulnerable Sector Check (VSC). Our [Screening Policy](#) outlines the criteria for different guidelines.

#### 2. SCREENING DISCLOSURE FORM

Volleyball BC requires all PIA to complete a Screening Disclosure Form every year. This is typically done at the point of registration as a coach, referee, or other specific membership categories.

The Screening Disclosure Form asks a series of questions about whether an individual has been convicted of a crime, sanctioned by a governance body, or has any pending charges. This is kept on file.

#### 3. CAC SAFE SPORT MODULE

The Coaches Association of Canada (CAC) has a [free training module](#) that covers important information about preventing maltreatment and abuse in sport. It ensures that PIA understand their role and responsibility in creating safe sport experiences. Volleyball BC requires all PIA to complete the CAC Safe Sport Module every 3 years (or when it gets updated).



## Who has to complete the Persons In Authority Check?

Volleyball BC requires the Persons In Authority Check as part of the registration process in these membership categories:

- Club Executive / Board member
- Club Staff and any staff listed on a team roster
- Club Personnel or Volunteer
- Competitive Coach
- Recreational Coach
- Referee (all levels)
- Volleyball BC Board, staff, and contractors

Member clubs and individuals are not considered In Good Standing and are not covered by Volleyball BC insurance until they have completed the Person In Authority Check. Volleyball BC conducts random checks - any PIA without the appropriate requirements will face sanctions which may include fines and suspension of participation. If you are participating in a Volleyball BC program or belong to a club that is a member of Volleyball BC, all PIA that are registered in the categories above must have completed the Check.



## VOLLEYBALL CLUBS AND ORGANISATIONS

- Develop and adopt Volleyball BC's screening policy and identify any additional requirements that you want for Persons In Authority.
- Ensure that all registered PIA have completed the Persons In Authority Check so that you are In Good Standing and have valid insurance. Volleyball BC relies on the support of member clubs and organisations to communicate and promote the importance of these requirements. Do not let any requirements lapse for your PIAs or you are not considered In Good Standing and may face sanctions by Volleyball BC.
- Incorporate knowledge of and training in the Persons In Authority Check as part of on-boarding your Board, staff, and volunteers. Make it standard practice.

## PERSONS IN AUTHORITY

- Understand the requirements for the Persons In Authority Check and how to complete them.
- Proactively plan time to complete the Persons In Authority Check before your role commences. Do not let any requirements lapse or you are not considered In Good Standing and may face sanctions by Volleyball BC.

## PARTICIPANTS

- Ask to see your volleyball club/organisation's policies or guidelines for screening.
- Ask if a PIA has completed their Persons In Authority Check.

## Where can I find out more?

Visit [www.volleyballbc.org/safe-sport](http://www.volleyballbc.org/safe-sport) for more information about what we are doing to address concussion, injury, abuse and maltreatment, and mental health in volleyball.



**LEADING IN SAFE SPORT PRACTICES  
& FOSTERING A SAFE ENVIRONMENT**